

MINUTES OF MEETING OF THE BOARD OF PUBLIC WORKS, MARCH 22, 1948.

The Board of Public Works met in the office of the Governor, Davison Building, Baltimore, Maryland, on Monday, March 22, 1948.

There were present: Wm. Preston Lane, Jr., Governor
James J. Lacy, Comptroller
Hooper S. Miles, Treasurer

In the absence of Mr. Kirkman, Mr. James G. Rennie, Chief of the Budget Bureau, Department of Budget and Procurement, attended the meeting.

Mr. John B. Funk, Chief Engineer of Maryland, also attended the meeting.

MINUTES:

The Minutes of the meetings of January 27, 1948, and February 3rd and 24th, 1948, copies of which had been sent to each member of the Board, were approved.

CONSTRUCTION:

University of Maryland:-

1. The Secretary brought to the attention of the Board recent correspondence between Taylor and Fisher, architects, Dr. H. C. Byrd, President of the University of Maryland, and the Secretary of the Board of Public Works, relative to the action of the University of Maryland in authorizing the Burnap-Owens Construction Company, through a letter written by Taylor and Fisher, architects, to that company, under date of February 19th, 1948, to add to the contract for the erection of Dormitory #3 at College Park the Wing which had been eliminated in the approval given by the Board at its meeting of January 6, 1948, at an additional cost of \$87,213.00. The Board at a later meeting, January 27, 1948, took action, after reviewing a copy of the contract covering the work, which had been prepared by The State Law Department, to the effect that the Wing was not to be restored to the construction contract without approval therefor being received from the Board in advance.

The first knowledge coming to the Board of the authority covered in the architects' letter of February 19, 1948 to the contractor was by way of receipt by Mr. Funk of a copy of the architects' letter and the referral of that copy of the letter to the Secretary of the Board. Acting upon conversations had between the Secretary and the members of the Board, the Secretary, under date of March 10, 1948, wrote the architects that the Board of Public Works had not given the necessary consideration or approval to the additional construction covering the Wing to the Dormitory, and that no action should be taken by the University of Maryland looking toward the restoration of the Wing to the project without authority having first been obtained from the Board.

At today's meeting, Mr. Funk submitted to the Board a letter dated March 17, 1948 addressed to him by Dr. Byrd stating that it was his recollection that the Board, at the meeting of January 6, 1948, included permission to the University of Maryland to restore the Wing provided it could finance the restoration from income from student fees; that it was found that this could be done and the University of Maryland exercised the option to restore the Wing.

After full consideration of the matter, the Board took the position that it would adopt as a general policy that no contract for construction would be permitted to be made unless funds for the payment therefor are on hand and available; and that the cost of projects be limited to the amounts appropriated therefor in the bond issue; and that no amounts in excess of the appropriations in the bond issue account be approved unless, as stated, funds are on hand and available.

2. The Secretary brought to the attention of the Board a letter dated March 13, 1948, received from Dr. H. C. Byrd, President, University of Maryland, in which Dr. Byrd raised some questions as to the actions taken

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by the Board in connection with construction projects for the University of Maryland, as covered in letters addressed by the Secretary to Dr. Byrd reporting the action of the Board in these matters.

- a. Dr. Byrd called attention to the fact that the Board, at its meeting of February 3, 1948, did not intend to limit him to the amount of \$200,000 out of the \$600,000 in the General Construction Loan of 1947 for a Psychopathic Unit in the purchase of land in Baltimore City but that it was the intention of the Board that the amount to be expended would be around \$200,000, possibly a few dollars over, and possibly a few dollars under.

After considering the statement submitted by Dr. Byrd, the Board affirmed its action at the meeting of February 3, 1948, that the authority given at that meeting was limited to \$200,000 and that not more than that amount could be expended in connection with the purchase of land.

The Board stated at today's meeting that in the event that more than \$200,000 is needed, it will be necessary that approval for any excess over that amount be obtained from the Board, and that the Board is not willing to approve a figure which could possibly be exceeded and there be no definite limit to the amount to be spent.

- b. The next item to be considered by the Board about which Dr. Byrd, in his letter of March 13, 1948, raised some question is the matter of the transfer of student fees to cover the cost of construction of the Dormitory at the Princess Anne College. In his letter, Dr. Byrd showed a total cost for the building, including architect's fee of \$12,488.00, of \$220,618.00, of which there is \$200,000 available from the General Construction Loan of 1947; that there was made available in connection with this project from the Post War Construction Fund the sum of \$4,200 which had been reserved for architectural fees; and also an item of \$3,870.00 as having been made available through the transfer from unused and carried-over Post War Construction Funds for architectural services for uncontracted items at Princess Anne in accordance with letter to Mr. Funk dated December 1, 1947, and in accordance with approval of Board of Public Works. The Minutes of the Board do not show any approval with respect to the amount of \$3,870.00 or a total of funds available, to apply to the contract of \$208,070.00, leaving a balance of \$12,548.00 to be provided from other sources. Dr. Byrd states that this balance of \$12,548.00 is to be met from student fees and also that any unforeseen cost beyond the amount of the contract will be met from student fees. *(Contract \$208,130.00)

After due consideration, the Board approved the set-up provided in Dr. Byrd's letter of March 13, 1948, that the total cost for the contract is \$220,618.00 is satisfactory and that the balance of \$12,548.00 is to be taken care of from student fees, but with the further understanding that this approval is not intended to give Dr. Byrd authority to obligate the State for more than the amount of \$220,618.00; and, that no approval is being given for any increase in cost to cover any change items mentioned in Dr. Byrd's letter.

The action taken at today's meeting amends the action taken at previous meetings in connection with this construction to the extent that the maximum amount approved for this project is \$220,618.00, and that the amount to be transferred from student fees applicable thereto is \$12,548.00.

- c. The Board discussed the items of "Contracts for Maintenance Work" and "Further Reference to Maintenance Contracts", as set out in Dr. Byrd's letter of March 13, 1948. It was felt that there was no reason for any further consideration to be given these items since it was necessary that the opinion given by The State Law Department govern such matters.

Mr. Funk stated that he had discussed these matters fully with Dr. Byrd and there shouldn't be any trouble in obtaining compliance from him in any maintenance work to be done, even in taking care of any

real emergencies which might arise.

- d. The matter of "Construction of Cottages at Princess Anne" was discussed and Mr. Funk related to the Board the discussions he had with Dr. Byrd in regard to the construction of cottages for the President and Faculty at the Princess Anne College. It was agreed that the best arrangement would be to have one (1) cottage constructed by the students at the college along the lines originally considered with some parts of the work, such as plumbing, being done through sub-contracts to be given and with Mr. Funk keeping inclose touch with the work to see that it was being carried out satisfactorily; and, it was agreed that bids should be obtained from contractors for the construction of the President's house and the other cottages for the Faculty and that these bids should be submitted to the Board in the usual manner for approval.

The Board was agreeable to the report made by Mr. Funk and authorized him to proceed accordingly with Dr. Byrd on this work.

- e. Mr. Funk discussed the advisability of employing a Clerk of the Works in connection with the construction work at the Princess Anne College, stating that he had discussed this matter with Dr. Byrd. Mr. Funk recommended that a Clerk of the Works be employed so that the State could have assurances that the work would be proceeded with and carried out according to plans and specifications.

The Board approved Mr. Funk's recommendations in this matter.

3. The Secretary stated that he had not received from Dr. Byrd the brief which Dr. Byrd had asked that he be permitted to submit in connection with the Crisfield Laboratory.

No action was taken in view of the fact that the brief was not submitted and the matter was ordered held for consideration at a later meeting.

4. Mr. Funk reported that he was still working with the local officials in connection with the matter of sewerage facilities for the Princess Anne College and that he would have a report for the Board as soon as it is possible to submit one.
5. The Secretary called the attention of the Board to the newspaper item of The Sun of February 26, 1948, stating that a Mental Clinic has been opened on the University of Maryland College Park campus to serve free Prince George's County residents who need psychiatric help.

The Secretary was instructed to write Dr. R. H. Riley, Director, State Department of Health, asking for any information he might have in connection with this work.

6. Mr. Funk reported to the Board that bids were received on March 16, 1948, by the University of Maryland for the construction of Buildings "G", "H", and "K" of the Glen L. Martin College of Aeronautical Sciences, and that of the three bids received the bid of The George Hyman Construction Co. in the amount of \$2,650,000 was the low bid.

Mr. Funk recommended that a contract be awarded to The George Hyman Construction Co. at their bid of \$2,650,000, with the following alternates accepted:

<u>Alternates</u>	<u>Base Bid</u>	<u>Additions</u>	<u>Deductions</u>
	\$2,650,000.00	\$	\$
VII-1 Wood D. H. Windows			27,000.00
VII-3 Asphalt Tile Flooring		25,000.00	
VII-5 Stucco Spandrels (Building "G" only)			13,000.00
VII-7 Stainless Steel Sheathing		500.00	
VII-8 Granite Stone Steps (Building "G" only)		6,000.00	
VII-9 Limestone Flagging for Concrete (Building "G" only)		10,000.00	
VII-11- 1 Coat Paint for Interior Surfaces (All Buildings)		30,000.00	
	\$2,650,000.00	\$71,500.00	\$40,000.00

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making the total amount of the contract \$2,681,500.00. Mr. Funk stated that he was advised by the University of Maryland that \$3,000,000 was available for this construction, of which \$1,900,000 is from funds allocated to the University of Maryland - \$750,000 in the Post War Construction Fund and \$1,200,000 in the General Construction Loan of 1947 - and the balance coming from gifts to the University of Maryland by Mr. Glen L Martin.

While the Board was agreeable to approving the recommendation of Mr. Funk that a contract be awarded to The George Hyman Construction Co., it stated that verification of the availability of these moneys for the payment of the work would have to be received before a formal contract could be made. The Secretary was instructed to obtain the information as to the financing of this construction.

Cheltenham School for Boys:-

The Secretary brought to the attention of the Board copy of letter dated February 18, 1948, addressed to the State Department of Public Welfare by the Maryland State Planning Commission, being a preliminary report with respect to providing adequate dining and kitchen facilities at Cheltenham School for Boys.

After a discussion of this matter, it was felt by the Board that it was one for the consideration of the Department of Public Improvements and the Secretary was instructed to refer the letter to Mr. John B. Funk, Chief Engineer of that department.

Mr. Funk advised the Board that in connection with the renovation of the cottages at Cheltenham School for Boys it has been necessary to carry out minor miscellaneous repairs to correct conditions which were encountered after the work was started. These repairs amount to \$2,480.23, plus further materials from the Solomons Base of \$532.40, making an additional total of \$3,012.63 in connection with the contract, with the cash outlay being \$2,480.23.

In regard to the payment of the additional \$2,480.23, the contractor - Henry A. Knott, Inc. - has agreed to take wood siding from the Solomons Base for this amount and thus save the State a cash expenditure, and Mr. Funk recommended that the State obtain this credit of \$2,480.23 which will equal the extras on the work.

After a discussion of the matter, the Board approved Mr. Funk's recommendation.

Crownsville State Hospital:-

L. Mr. Funk advised the Board a study of the problem of housing at Crownsville State Hospital shows the need for Housing for Employees and Quarters for Three Physicians, for which there are funds available in the General Construction Loan of 1947. It is possible to build 2 of the cottages for employees under the supervision of Mr. Lyons, Building Superintendent of the institution, with separate contracts for mechanical and some other work, and including materials from Solomons, as follows:

Cost of 2 Cottages	\$36,000.00	
Less:- Labor by the Institution		\$10,000.00
Materials from Solomons		6,000.00
Architectural & Supervision by the Department of Public Improvements		<u>5,000.00</u>
	<u>21,000.00</u>	
Cost of Sub-Contracts (cash outlay)	\$15,000.00.	

Mr. Funk recommended that the institution proceed as set forth above.

Also, permission is requested for the continuation of the assignment of Mr. James R. Edmunds, Jr. for preparation of drawings for 2 Doctor's Cottages and the remaining cottages (as funds will permit), and that bids for same be obtained by the Department of Public Improvements.

And, that permission is requested for the assignment of Mr. Edmunds as architect for the buildings to house attendants.

The Board approved the recommendations of Mr. Funk.

2. The Secretary brought to the attention of the Board a request received from Crownsville State Hospital for the release of -

\$5,000 for Repair of Slate Roofs & Copper Gutters
5,000 for Maintenance and Improvements of Farm Buildings,

as appropriated in the General Construction Loan of 1947. The institution advised that the roof repair will be done under contract but that the construction of an implement shed to house farm equipment would be done by labor from the hospital.

The Board approved this request, with the understanding that the work would be cleared through the Department of Public Improvements.

3. Upon the recommendation of the Department of Budget & Procurement, the Board approved the award of the following contracts by the hospital, payable from the General Construction Loan of 1947-Housing for Employees:

Alan E. Barton, Inc.	\$180.00	
Eastern Supply Co.	189.50	
J. F. Johnson Lumber Co.	<u>98.00</u>	\$467.50.

Department of Public Buildings & Grounds:-

1. Upon the recommendation of the Department of Budget & Procurement, the Board Authorized the additional expenditure of \$14.03 to the Chimney Corner Antique Shop in connection with the work being done in the Old Senate Chamber, payable from the General Bond Issue of 1947-Improvements to Public Buildings.

2. Upon the recommendation of the Department of Public Improvements, the Board approved the painting of two rooms in the Court of Appeals Building at an estimated cost of \$330.00, subject to the usual competitive bidding, in order that this space may be made available for the Department of Information being set-up by the Hall of Records.

3. Upon the recommendation of the Department of Public Improvements, the Board approved additional work in connection with the installation of a Powder Room in the Conservatory of the Governor's Mansion at a cost of \$3,308.73 and authorized an increase in the original contract price with the Steiner Construction Company, Inc. (\$5,816.00) to \$9,124.73.

4. Upon the recommendation of the Department of Public Improvements, the Board authorized an increase of \$300.00 in the basic contract with the Monarch Roofing Company to repair skylights and to replace a built-up roof on the new portion of the State House, making a total contract of \$2,050 at this time for this work.

5. Mr. Funk advised the Board that it has been found necessary to carry out more extensive structural repairs at the State House than was originally contemplated and therefore recommended that the original allocation of \$2,500.00 for this work be increased to \$5,000, maximum, which shall include an 8% fee to Henry A. Knott, Inc., contractors for this work.

The Board approved Mr. Funk's recommendation.

6. The Board approved the payment of the work set forth above from the General Construction Loan of 1947, with the exception of Item #3 - Powder Room which is to be paid as follows:

Contract	\$9,124.73	
Architects' Fee-6%	<u>547.48</u>	\$9,672.21
General Bond Issue of 1941	\$8,161.62	
General Construction Loan of 1947	<u>1,510.59</u>	\$9,672.21.

Eastern Shore State Hospital:-

The Secretary brought to the attention of the Board a letter dated March 16th, 1948, from Mr. R. H. Grier, Chairman of the Board of Managers of the Eastern Shore State Hospital, reviving the matter of the Dairy Barn being erected at

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the institution and taking exception to the action of the Board of Public Works in eliminating the wing from the building since they felt this would interfere with their plans for the use of the barn as a means of providing the institution with its own milk supply rather than having the institution buy milk on the market and pay an outside dairy profit.

It was felt by the Board that a report should be obtained from Dr. George H. Preston, Commissioner of Mental Hygiene, in this matter and Mr. Funk was requested to contact Dr. Preston and discuss the matter with him, with a view to having some representations come from the State Board of Mental Hygiene as to the policy of that Board in connection with the operations of the dairy at the institution.

Maryland Penitentiary:-

The Secretary brought to the attention of the Board newspaper items of February 27, 1948 and February 29, 1948, wherein Mr. James V. Bennett, director of the Federal Bureau of Prisons, had criticized the Maryland Penitentiary at a meeting of the Prisoners' Aid Association of Maryland, and a reply to that criticism by the Rev. Joseph J. Ayd, S.J., Catholic chaplain at the institution.

The Board felt that the situation at the institution was receiving the necessary attention.

The Board approved the recommendation of Mr. Funk that Mr. Frederic Fletcher be appointed as the architect for the improvements to be made at the Maryland Penitentiary, for the special services which will be required for this work.

Upon the recommendation of the Department of Budget & Procurement, the Board approved the award of contract, through that department, to Flynn & Emrich Co. by the Maryland Penitentiary, in the amount of \$121.18 for stoker repairs, payable from the General Construction Loan of 1947-Deferred Maintenance and Improvements of Power Plant-\$5,000.

Maryland Training School for Boys:-

1- The Secretary brought to the attention of the Board a communication dated February 20, 1948, from Mr. E. L. Fletcher, Superintendent, Maryland Training School for Boys, relative to certain necessary work to plumbing, of an emergency nature, of the institution. It was stated in the letter that it would require approximately \$5,000 to take care of this work and that funds for the payment therefor were not available to the institution in its current budget or in the allotment in the General Construction Loan of 1947 for deferred maintenance.

After due consideration, the Board approved an allotment of \$5,000 out of the Post War Construction Fund to take care of this expense.

2- Upon the recommendation of the Department of Budget & Procurement, the Board approved the doing of certain work which was necessary in connection with the contract between the Monarch Roofing Company and Maryland Training School for Boys in the amount of \$2,979.00, as follows:

Project No. 1-Extra Work	\$245.00
Project No. 2-Extra Work	150.00.

3- The Secretary brought to the attention of the Board a request from Maryland Training School for Boys for authority to enter into a contract with the Harry T. Campbell & Sons firm for 65 cubic yards of ready mixed concrete at \$9.20 a cubic yard instead of \$9.05 a cubic yard as originally submitted to the Department of Budget and Procurement by the company.

The Board approved award of a contract at the rate of \$9.20 a cubic yard, payable from the General Construction Loan of 1947-Deferred Maintenance to Farm Buildings.

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Maryland Tuberculosis Sanatorium:-

1- Mr. Funk advised the Board that a survey is now in progress to ascertain just what changes are necessary at the Maryland Tuberculosis Sanatorium for that institution to comply with the regulations of the State Insurance Department and the State Fire Laws, and a report will be submitted as promptly as possible.

2-

Upon the recommendation of the Department of Public Improvements, the Board approved acceptance of the bid of Kuhn & Doherty, of Baltimore, in the amount of \$7,143.00, for Exterior Painting and Renovation of the Main Hospital Group Building at Henryton Tuberculosis Sanatorium. Payment is to be made from the special allotment made to the institution for deferred maintenance and repair work.

3- Upon the recommendation of the Department of Budget & Procurement, the Board approved award of a contract to J. H. Lawrence Co., through that department, by the Henryton Tuberculosis Sanatorium, in the amount of \$1,898.00, for heating children's wards. Payment is to be made from the special allotment of funds which has been made available to the institution for Children's Building Radiation.

Military Department:-

Upon the recommendation of Mr. Funk, the Board approved the following construction projects for the Military Department, payable from the \$75,000 released to the department from the appropriation in the General Construction Loan of 1947.

1- Award of a contract to J. George Bensel Co. in the amount of \$1,580.00 for Repairs to Company Room "A", Fifth Regiment Armory-plastering, painting, flooring, etc.

2- Award of a contract to the Windsor Construction Company for Temporary Wood National Guard Buildings at LaPlata and to J. George Bensel Co. for the buildings at Greenbelt, Maryland. A careful analysis of this work indicates that the labor cost for each building will not exceed \$8,000, which would make the total fee of the company not exceed \$800.00, each.

The Temporary Building at LaPlata will be located on the State-owned property where the permanent Armory will be constructed in the future; the Temporary Armory at Greenbelt will be located on Federal property.

3- Prefabricated Steel Building - Leonardtown. The military Department has received a complete steel building from the Federal government for use as a temporary building at Leonardtown, Maryland, and the Windsor Construction Co. submitted the low bid for the erection of this building, in the amount of \$960.00. This bid does not include partitions, heating, lighting, etc., which will be furnished by the Federal government. This building will be located on land now owned by the Xaverian Brothers, who have agreed by letter to the erection of the building on their property until such time as a permanent building is erected on State property. At that time the building in question shall become the property of the Xaverian Brothers, who have agreed to deed a lot to the State of Maryland for the site for the future Armory at Leonardtown in exchange for the temporary building which will become their property.

The additional work required in the erection of partitions, plumbing, heating, etc., will be treated as follows: -- All materials will be furnished by the Federal Government which cannot be furnished from the Solomons Base; and, the labor will be furnished by the Federal Government and the supervision by the State, such supervision costs should not exceed \$1,000.00.

4- Upon the recommendation of the Department of Budget & Procurement, the Board approved award of a contract to Superior Painting Co., in the amount of \$773.00 for painting Company Rooms "E" and "H" and Caretakers Room at the Fifth Regiment Armory, payable from the \$75,000 made available to the department from the General Construction Loan of 1947.

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Montrose School for Girls:-

Upon the recommendation of the Department of Budget & Procurement, the Board approved the award of a contract to C. H. Lears, in the amount of \$350.45, by Montrose School for Girls for miscellaneous house furnishings, payable from the balance in the appropriation in the General Construction Loan of 1947 for Renovation of Existing Quarters (Interior)- \$5,500.

Upon the recommendation of the Department of Public Improvements, the Board approved the award of a contract by Montrose School for Girls to Blair Brothers, in the amount of \$1,361.00, for exterior painting of the Field Building at the institution. Payment for this work is to be made from Item #201 of the current budget of the institution.

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Morgan State College:

The Secretary brought to the attention of the Board a request received from Morgan State College for authority for an amended contract between that institution and S. E. Dockstader, Inc. due to the fact that rock was encountered in the excavation work in connection with the installation of utilities for the new Women's Dormitory at the college. The original contract was approved in the amount of \$9,500.00; the additional work involved amounted to \$352.50.

The Board approved an amended contract for this work in the amount of \$9,852.50, payable from the appropriation for Service Tunnels in the General Construction Loan of 1947.

Mr. Funk advised the Board that due to a request from the City Inspectors on plumbing and electrical work, it had been necessary for Morgan State College to have additional electrical outlets and plumbing items taken care of in connection with the contract of the John K. Ruff Company for the dormitory now under construction, to the extent of \$515.74. (Post War Construction Fund)

After a discussion of the matter, the Board approved payment of this additional work in the amount of \$515.74 and authorized an allotment to Morgan State College in that amount from the general balance in the Post War Construction Fund, plus \$30.95 architects' fees and \$135.12 for advertising, or \$681.81.

The Board also approved an adjusted contract price to \$273,529.52 with John K. Ruff Co. for the Women's Dormitory, plus advertising costs of \$135.12 and additional architect's fees of \$30.95, over the original contract in the amount of \$271,333.00 as first approved by the Board, making the total cost for this construction work \$291,162.82, as covered in a statement submitted by the school to the Secretary of the Board. (Post War Construction Fund)

In connection with the statement submitted by the college on March 5, 1947, marked "Corrected Copy-April 24, 1947", the Secretary pointed out that a request for an appropriation for furniture, connections to steam lines, gas, water, sewer, all carried in service tunnels, for this Dormitory has not yet been made by the institution.

The Board confirmed approval given the institution for the expenditure of \$1,550.00 to George William Stephens, Jr., and Associates for a topographic survey which had been found necessary for Morgan State College, in connection with the construction work being done. (Post War Construction Fund)

The Secretary brought to the attention of the Board a letter received from Morgan State College wherein it was stated that in a statement submitted to the State Comptroller on April 24, 1947 covering the commitments of the institution for Post War Construction Projects, the original grant of \$8,000.00 which was authorized by the Board of Public Works in connection with the Power Plant at that institution had been omitted. As a result, the Comptroller's

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Office did not reserve this \$8,000.00 in the Post War Construction Fund as of June 30, 1947 and the money is not now available to the institution for the payments which are due in connection with the Power Plant construction.

After a discussion of the matter, the Board authorized the transfer of \$8,000.00 to Morgan State College-Power Plant account from the general balance in the Post War Construction Fund at this time.

The Secretary brought to the attention of the Board the request submitted by Morgan State College at the last meeting for permission to use \$11,684.00 of the appropriation in the General Construction Loan of 1947-Laboratory, Classroom, Household, Library and Educational Equipment, for the purchase of Choir Robes and Vestments for 71 Choir members, Uniforms for 52-piece band, and instruments for a 52-piece band.

After consideration of the matter, in detail, the Board authorized the use of \$2,600.00 for the purchase of Choir Robes and Vestments for 71 Choir Members, from the appropriation mentioned. It was not felt that the items in connection with a 52-piece band were such as could be purchased from the General Construction Loan of 1947.

Rosewood State Training School:-

Upon the recommendation of the Department of Public Improvements, the Board authorized the award of the following contracts by Rosewood State Training School:

- 1- Employees Buildings and Staff Cottages; to Lawrence Construction Company, in the amount of \$162,875.00, plus a fee of 6% to the architect, Mr. Henry P. Hopkins, with payment to be made from the General Construction Loan of 1947; and, to Wm. H. Sands, Inc., in the amount of \$41,220.32, for the Staff Cottages, plus the architect's fee of 6% for Mr. Henry P. Hopkins, payable from the General Construction Loan of 1947. **
- 2- Cleaning of Imhoff Tank: to A. B. C. Cesspool Cleaning Co., in the amount of \$700.00, for cleaning at the Sewage Treatment Plant, payable from the item of "New Sewage Disposal Plant" appropriated in the General Construction Loan of 1947-Deferred Maintenance.
- 3- Sample Housing Unit-Domestic Science Classroom: to Henry A. Knott, Inc., in the amount of \$378.00, payable from the amount of \$1,560.00 set aside by the Board from the appropriation for Deferred Maintenance in the General Construction Loan of 1947 for this project.

Upon the recommendation of the Department of Budget & Procurement, the Board approved the award of the following contracts by Rosewood State Training School, payable from the General Construction Loan of 1947-Deferred Maintenance-Educational, Hospital, Household and Mechanical Equipment-\$32,000.00:

State Use Industries, for chairs and tables	\$ 750.00
National Store Fixture Co., for chairs and tables	2,000.00
N. Snellenburg & Co., for chairs and tables	1,462.50
	<u>\$4,212.50.</u>

Springfield State Hospital:-

The Secretary brought to the attention of the Board a request received from Springfield State Hospital for approval to the award of the following contracts, payable from the General Construction Loan of 1947:

**Mr. Funk has advised the Secretary since this meeting that the correct figures for the contracts for construction at Rosewood, are:-

Employees Building: \$175,522.00 / \$5,880.00 for slate roofs, - \$14,607. of materials from Solomons, or a bid price of \$181,402.00.
 Staff Cottages: \$47,500 / \$150.00 for slate roofs, - \$6,429.68 for materials from Solomons, or a bid price of \$47,650.00.

The architect's fees are: \$10,884.12 and \$2,859.00, respectively.

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Heat and Power Corporation, for seamless steel (Payable from the appropriation for Deferred Maintenance of Radiators and Steam Lines in the General Construction Loan of 1947.)	\$121.50
Crane Company, for Extra Heavy I. B. Globe Valve (Payable from the appropriation in the General Construction Loan of 1947-Deferred Maintenance of Plumbing Lines and Fixtures.)	71.72
Schumaker & Seiler, for wash basins and fixtures (Payable from the appropriation in the General Construction Loan of 1947-Deferred Maintenance of Radiators and Steam Lines.)	164.42
John Brothers, for traveling expenses to Solomons (Payable from the appropriation in the General Construction Loan of 1947 for Three Cottages for Medical Staff.)	30.39

Upon the recommendation of the Department of Public Improvements, the Board approved the award of the following contracts: --

Men & Women's Dining Rooms-E Colony - Acousti-Celotex Ceiling: The Hampshire Corporation	\$2,120.00
Beale Farmhouse - Roof Repairs: F. A. Taylor Co., Inc.	155.00
Beale Farmhouse - Chimney repairs: Freddy Collins	125.00
Can House - Asphalt Built-Up Roof: F. A. Taylor Co.	1,021.00
Garage Building - New Roof: F. A. Taylor Co.	788.00
Porch Roof of "F" Cottage: F. A. Taylor Co.	440.00

by Springfield State Hospital, payable from the allotment of \$28,996.00 made to that institution for deferred maintenance and repairs.

Spring Grove State Hospital:-

Upon the recommendation of the Department of Public Improvements, the Board approved the installation of wiring at Spring Grove State Hospital to take care of 4 ceiling lights, one on each porch on the rear of the south wing of the subject porch in connection with the contract which the Colwill Construction Company, Inc. has at that institution for certain repairs and alterations, this work to be done at an extra cost of \$297.00.

Upon the recommendation of the Department of Budget & Procurement, the Board approved the following additional work in connection with the remodelling of the Center Building, Kitchen, and Dining Rooms at Spring Grove State Hospital, payable from the General Construction Loan of 1947:

1. Installation of an additional radiator in the bathroom on the 3rd floor. Estimated Cost	\$185.27
2. Addition of 9 cubic yards of concrete, plus forming, for the support of reinforced concrete floor. Estimated Cost	195.00
3. Furnish 1 new floor drain.	27.93
4. Installation of a call bell system between the kitchen on the 1st floor and the serving room on the 2nd floor for the control of the garbage. Estimated Cost	85.00
	<u>\$493.20.</u>

State Department of Education:-

Upon the recommendation of the Department of Budget & Procurement, the Board approved the award of a contract to Eastern Woodworks, Inc. by the Towson State Teachers' College, in the amount of \$1,980.26, for modernizing the

kitchen in the President's Residence, payable from the General Construction Loan of 1947-Deferred Maintenance and Improvements to School Buildings and Educational Equipment-\$35,000.

Mr. Funk advised the Board that he had made an inspection of the existing Sewage Treatment Plant at Bowie State Teachers' College and found it to be entirely unsuitable and inadequate, and also poorly located. Mr. Funk recommended that a study be made of sewage treatment and sewers for the entire institution, by the firm of Sandlass, Wieman & Associates, in order that a proper solution of the problem may be arrived at.

After a discussion of the matter, the Board approved Mr. Funk's recommendation and authorized the firm of Sandlass, Wieman & Associates to make such a study and prepare working drawings for these improvements, which are provided for in the General Construction Loan of 1947.

Mr. Funk advised the Board that The General Education Board has granted to the State Board of Education of Maryland the sum of \$5,000.00 to be used for the construction of a Demonstration Cottage at Bowie State Teachers' College, and that Dr. T. G. Pullen, Jr., State Superintendent, had requested the Department of Public Improvements to prepare drawings for this Cottage as well as the use of materials from the Solomons Base in connection with its erection.

The Board authorized the Department of Public Improvements to proceed with the preparation of the necessary drawings, and the taking of bids for this work.

Health

State Department of Education:-

Mr. Funk brought to the attention of the Board the fact that in connection with the development of electrical facilities for the Bacteriology Building and Bennett Hall, of the State Department of Health, it is necessary to construct an underground duct line, with necessary panel boxes, metering devices and panelboard. This installation will be a part of the final electrical installation when the Administration Building is constructed on this property.

After a discussion of the matter, the Board approved the doing of this extra work by the contractor, John McShain, Inc., at a cost of \$3,850.00, with payment to be made from the general balance in the Post War Construction Fund as there are no funds available to the State Department of Health in the General Construction Loan of 1947 for this purpose.

State Roads Commission:-

Mr. Funk submitted to the Board a request from the State Roads Commission for materials for the erection of a road equipment storage shed at Centreville, Maryland, and other locations, from the Solomons Base supplies, without any charge.

The Board approved the allocation of materials as available, to the State Roads Commission, but only with the understanding that the Commission would reimburse the State for such materials to the extent of one-half of the value of the materials supplied; the same as is done by all other State Agencies receiving any of these supplies.

Solomons Base Project:-

Upon the recommendation of Mr. Funk, the Board approved the payment of the November, December, and January bills of the Maryland House of Correction for Prison Labor used in connection with the demolition work being done at the Solomons Base, in the amounts of \$2,625.30; \$4,726.35; and \$5,103.00. Payment is to be made from the allocation approved for this work out of the general balance in the Post War Construction Fund.

(Construction)

Mr. Funk reported to the Board that materials had been supplied from the Solomons Base in the following instances:-

Cheltenham School for Boys	\$ 97.50
Maryland Training School for Boys	1,479.45.

Mr. Funk also reported to the Board the sale of kindling wood from the Solomons Base to Mr. Thomas Wroten, in the amount of \$5.00.

Advertising:-

The Secretary submitted to the Board for formal approval transmittals which had been received in the State Comptroller's Office covering expenses for advertising in connection with construction projects in the following instances:-

Frostburg State Teachers' College	\$ 13.40
(Payable from the appropriation for Deferred Maintenance)	
Morgan State College	105.60
(Payable from the appropriation for Service Tunnels)	
Salisbury State Teachers' College	142.10
(Payable from the appropriation of \$75,000 in the General Construction Loan of 1947)	
Bowie State Teachers' College	13.40
(Payable from the appropriation for Reconstruction of Dormitory)	
Spring Grove State Hospital	6.30
(Payable from the appropriation for Addition to Employees' Village)	
Maryland Training School for Colored Girls	8.40
(Payable from the appropriation for Cottage for Inmates)	

Post War Construction Fund:-

The Board formally approved the following payments which have been made by the State Comptroller's Office from the Post War Construction Fund since the last meeting of the Board.

Solomons Base	\$ 2,914.17
Department of Motor Vehicles	24,363.20
Military Department	395.12
State Tobacco Warehouse	9,013.40
Deer's Head State Hospital	59,323.58
Henryton Tuberculosis Sanatorium	1,728.60
Crownsville State Hospital	82.32
Cheltenham School for Boys	17,551.80
Maryland Training School for Colored Girls	21,415.79
Morgan State College	16,699.60
University of Maryland	147,395.92
Total	\$300,883.50.

BUDGET:

The Board confirmed approval for expenditures, including expenditures to the end of the 1948 fiscal year, of funds appropriated for the Maryland Development Bureau, and the Standard Salary Board, the appropriations to these agencies being "subject to the approval of the Board of Public Works".

COMPTROLLER OF THE TREASURY:

The Board approved the following payments which had been made by the State Comptroller's Office from Miscellaneous Appropriation #2, Item 22, covering refund of moneys received by the State in error.

Title Tax -	Standard Oil Company of New Jersey	\$29.50
License Fees -	Philip M. Padgett and Anna H. Padgett	23.92
	Nicholas Prevas	23.92.

DEPARTMENT OF BUDGET & PROCUREMENT:

The Secretary advised that a further review of the inventory records of the Department of Budget and Procurement disclosed that the correct amount of the discrepancy in this account was \$400.45, rather than \$465.23 as originally submitted to the Board on December 9, 1947, with a request of the department for authority to write-off the discrepancy.

DEPARTMENT OF GAME AND INLAND FISH:

The Secretary brought to the attention of the Board a letter received from the Game and Inland Fish Commission setting forth the policy of that Commission, since approval was given by the Board of Public Works on August 31, 1944, in the matter of payment of \$100.00 annually to Deputy Game Wardens for the depreciation of their personally-owned automobiles. As deputy game wardens are known as District Deputy Game Wardens, Regional Deputy Game Wardens, and Wildlife Field Superintendents, Biologist or Scientists, the Commission requested authority to make the following payments for depreciation in the case of personally owned and operated automobiles:

George D. P. Patterson	Sept. 15, 1946 to Feb. 15, 1947	\$41.66
Philip D. Lines	July 1, 1947 to Jan. 31, 1948	58.33
John Warren	June 15, 1947 to Jan. 30, 1948	62.50.

It was further stated that all Wildlife Field Superintendents have^{now} been furnished with state-owned cars.

The Board approved the request of the Game and Inland Fish Commission for authority to make the payments set forth above.

The Secretary brought to the attention of the Board a voucher submitted by the Game and Inland Fish Commission, in the amount of \$341.60, in favor of Chester Hudson for expenses incurred by him in connection with an injury received in 1947 when he was apprehended violating the Game Laws.

The Secretary was instructed to refer the matter to the Attorney General for review and any recommendations he might feel are in order.

Mr. Rennie brought to the attention of the Board a request from the Game and Inland Fish Commission for permission to purchase 1,070 acres, more or less, of the William E. and John C. Northam lands in Dorchester County, at approximately \$5.00 per acre. Funds for this purpose are available in the budget of the Commission under Item 208-A -- Pittman-Robertson Fund.

The Board approved this request.

DEPARTMENT OF PUBLIC BUILDINGS AND GROUNDS:

The Secretary brought to the attention of the Board the award made by the State Industrial Accident Commission to Mr. E. Lee Kries, Chief Engineer of the Department of Public Buildings and Grounds, for permanent partial disability of one-third loss of second (middle) finger of his left hand, in the amount of \$20.00 per week for a period of 8 1/3 weeks from November 5, 1947.

In view of the fact that the Governor has appointed a Committee to go into the matter of workmen's compensation insurance for all State employees, the Board ordered the award to Mr. Kries held as unfinished business until such time as the Committee has submitted a report of their findings.

DEPARTMENT OF STATE FORESTS AND PARKS:

The Secretary brought to the attention of the Board a request of the Department of State Forests and Parks for permission to purchase from the Western Union Telegraph Company the old Postal Telegraph Company's line on Route 40 from near Grantsville at Yoder's Store to the top of Negro Mountain, at a round figure of \$1,200.00. It was pointed out that the present State-owned line is

in bad condition and on a crooked right-of-way. Also, the cost of repairs is estimated at \$1,500.00. The Postal line, which it is desired to purchase, has 10 miles of wire and is valued at \$1,800.00 as scrap.

The Board approved the request of the department, with payment to be made from Federal funds in the Clark-McNary budget of the department.

GENERAL EMERGENCY FUND:

The Board approved the allocation of funds from the General Emergency Fund to the following State agencies:-

- 1- Maryland State School for the Deaf, in the amount of \$6,000, to supplement the Food appropriation for the current fiscal year.
- 2- Hall of Records, in the amount of \$2,588.00, to take care of approved revision in the Standard Salary Scales for employees of the department.
- 3- State Law Department, in the amount of \$200.00, for use in connection with the fight being made by the National Association of Attorneys General to have set aside the effect of the Supreme Court decision in the California tidelands case.
- 4- Department of Motor Vehicles, in the amount of \$1,811.00, for the purchase of venetian blinds for the new building, out of Item #501 of the department's budget.
- 5- Admissions Tax Division-Comptroller of the Treasury, in the amount of \$2,475.00, to supplement the budget of that division for the current fiscal year, as follows:

Item #201	General Repairs	\$50.00
Item #204	Traveling	1,950.00
Item #206	Communications	180.00
Item #304	Office Supplies	295.00.

LEASES:

Upon the recommendation of the Department of Budget and Procurement, the Board approved the execution of the following leases:

- 1- Comptroller of the Treasury - a renewal lease with the Loyola Federal Savings and Loan Association, for Rooms 206-212 Pythian Building, Baltimore, for 14 months from May 1, 1948, at an annual rental of \$7,200.00.
- 2- Department of State Forests and Parks - a new lease with Carlisle F. Cook, for office space at 503 Main Street, Laurel, Maryland, for 1 year from July 1, 1948, at an annual rental of \$900.00.
- 3- University of Maryland - a renewal lease with Mt. Ararat Farms for a plot of ground adjoining the hay barrack located on Farm #1 at Port Deposit, Maryland, for 1 year from April 1, 1948, at an annual rental of \$1.00.

MORGAN STATE COLLEGE:

Upon the recommendation of the Department of Budget and Procurement, the Board approved the report and awards of scholarships for the second semester of the 1947-48 scholastic year of the Morgan State College Trustee Committee on State Scholarships, in the amounts of \$21,259.00 and \$3,179.00.

SPRING GROVE STATE HOSPITAL:

The Board confirmed the approval given by the individual members on February 27, 1948, for the expenditure of \$250.00 by Spring Grove State Hospital covering the cost of passage of a Doctor Martin to England. The hospital had em-

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ployed Dr. Martin, a British subject, who came over from England to take a position at Spring Grove State Hospital. The Doctor was very well recommended but after being on the job a short time it was discovered that he was in no physical or mental condition to do the job; and, it was a case where he would have to be committed to an institution upon being dismissed by the hospital.

After having carefully considered the matter, the Board felt that the proper procedure would be to return Dr. Martin to England, paying the cost of such transportation from the current budget of Spring Grove State Hospital.

STATE EMPLOYEES:

The Secretary submitted to the Board a request received from Springfield State Hospital for an extension of sick leave for Alpheus Thomas, cook, from February 24, 1948. It was stated that Alpheus Thomas has filed his application for retirement, but that the earliest date at which it can become effective is May 1, 1948.

The Board approved an extension of sick leave in this case from February 24, 1948, to the date of retirement, probably May 1, 1948.

The Board approved request of the Department of Correction for permission to make payment to Mr. Bruce Hanna, Guard, at the Maryland State Reformatory for Males, for 6 days of unused accumulated vacation which it is not possible to permit him to take due to a lack of personnel at the institution.

STATE PROPERTY:

Upon the recommendation of the Department of Budget and Procurement, the Board approved the disposal of property no longer required in the conduct of the business of the State in the following instances:

Clerk of the Circuit Court for Washington County	\$ 20.00
Clerk of the Circuit Court for Wicomico County	97.50
Comptroller of the Treasury	135.00
Department of Correction	3,251.14
Maryland House of Correction	1,707.60
Department of Employment Security	1,158.93
Department of State Forests and Parks	1,390.00
Game and Inland Fish Commission	75.00
Land Commissioner's Office	27.75
Morgan State College	300.00
Maryland State Reformatory for Males	35.00
Register of Wills for Prince George's County	85.00
State Department of Public Welfare	184.00
State Roads Commission	5.00
Spring Grove State Hospital	97.86
Traffic Court of Baltimore City	60.00
Maryland Training School for Boys	287.66
Maryland Tuberculosis Sanatorium - State Sanatorium	9,283.56
University of Maryland	636.00
Total	\$18,837.00.

STATE RECORDS:

The Board approved request of the State Department of Health for permission to sell the Journals of the American Chemical Society, Vol. 39 to 69 (1917 to 1947), all bound except 1947, to Mr. Henry G. Fiedler, of New York, for the sum of \$65.00, due to lack of storage space at the department.

The Secretary brought to the attention of the Board an opinion, dated March 10, 1948, received from The State Law Department relative to the disposition of records in the Office of the Clerk of the Circuit Court for Baltimore County. In that opinion, it is stated that Chapter 825 of the Acts of 1941 expressly prohibits the Board of Public Works from authorizing the destruction of the

records of any court of record in this State or public records required by statute to be permanently maintained. The opinion further states that these records are records of the Circuit Court for Baltimore County, which is a court of record, and most if not all of these records are probably required by some statute or other to be permanently maintained. The Board was advised that if the records in question are to be destroyed or otherwise disposed of, enabling legislation should be enacted at the next session of the Legislature.

In the letter which the Clerk of the Circuit Court for Baltimore County addressed to the Board of Public Works on this subject, the Board was requested that in the event permission is not given to destroy the records, that the Clerk of the Circuit Court be advised whether it would be permissible to store the records in a public storage warehouse.

In view of the advice received from the Attorney General, the Board declined to consider the request that the Clerk of the Circuit Court for Baltimore County be authorized to destroy the records set forth in a letter dated February 18, 1948, from the Clerk of the Circuit Court for Baltimore County to Dr. Morris L. Radoff, Archivist.

The Secretary was requested to write the Attorney General, asking him to advise whether it would be permissible to store these records in a public storage warehouse.

STATE ROADS COMMISSION:

The Secretary submitted to the Board for consideration and approval the following deeds received from the State Roads Commission covering properties no longer required in the conduct of the State's road system:

- 1- To the Chesapeake Beach Hotel Company, for certain land in Calvert County;
- 2- To the Philadelphia, Baltimore & Washington Railroad Company, of certain land in Port Deposit; and
- 3- To The Crosse & Blackwell Company, of certain land acquired by the State in connection with the proposed improvement of Eastern Avenue between Baltimore City Line and Back River.

The Board approved the execution of these deeds and affixed their signatures thereto.

UNIVERSITY OF MARYLAND:

The Secretary brought to the attention of the Board a letter dated March 11, 1948, from the University of Maryland, requesting advice as to the disposition to be made of equipment in the Labor Camps which have been operated in the State in the past, namely:

Preston Camp, Preston, Md.
Pocomoke Camp, Pocomoke, Md.
Somerset Camp, Westover, Md.

Harwood Camp, Harwood, Md.
Allen Camp, Allen, Md.
Bloomingdale Camp, Queenstown, Md.

In a letter dated February 7, 1948, the University of Maryland outlined the procedure for disposing of this equipment according to an arrangement approved by the University of Maryland Extension Service and the United States Department of Agriculture.

After due consideration, the Board was willing to approve the request, insofar as the Board has authority to do so, for the disposition of the equipment in the several Camps in accordance with the arrangement worked out by the University of Maryland and the United States Department of Agriculture.

MISCELLANEOUS:

The Secretary brought to the attention of the Board a letter dated February 26, 1948, from the Memorial Library Association, Inc., of Pikesville, Maryland, requesting that the Board of Public Works extend the time within which the

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Association is required to erect a Memorial Library Building on that part of the land of the Old Soldiers' Home property at Pikesville, which the State granted to the Association.

The Board had previously granted the use of the land for the purpose mentioned, provided that the building be completed within thirty-six (36) months. The thirty-six months period will expire May 29, 1949, and the Association requested an extension of five (5) years.

After due consideration, the Board decided that an extension for five years was too long a time but that it was willing to increase the original time from three years to five years, which would make the date by which the Association would have to erect the building, May 29, 1951 instead of May 29, 1949. The Secretary was instructed to advise the Association accordingly.

The Secretary brought to the attention of the Board deed, approved by The State Law Department, covering the conveyance from the State to the Annapolis Emergency Hospital Association of that part of the property operated by the Association which is now titled in the name of the State of Maryland. Chapter 31 of the Acts of 1947 authorizes the State to transfer all right, title and interest in the property to the Association.

The Board authorized execution of this deed and affixed their signatures thereto.

ANNOTATED CODE:

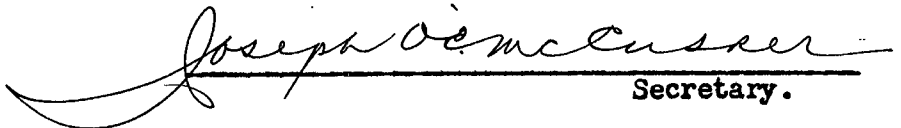
The Board approved the release of the 1947 Cumulative Supplement to the Annotated Code of the Public General Laws of Maryland to the following State Agencies:-

State Department of Education	2 copies
Court of Appeals-Judge Ogle Marbury	1 copy.

The Board also approved the release of an extra set of the Code for the State Comptroller's Office.

ADJOURNMENT:

There being no further business, the meeting was adjourned.


Secretary.

CONSTRUCTION:

Montrose School for Girls: - The Board approved payment of \$214.91 which was made by the State Comptroller's Office to J. T. Roberts & Son, Inc., for remodeling and improvements to old bathrooms, chargeable to the General Construction Loan of 1948-Deferred Maintenance.

University of Maryland: - The Board approved the following payments by the State Comptroller's Office from the appropriation in the General Bond Issue of 1947 for New Power Plant:--

Maurice Engineering Co.	\$ 1,374.75
Poor, Bowen, Bartlett & Kennedy, Inc.	1,108.06
Thomas B. McNeill	413.50
	<u>\$ 2,896.31.</u>

University of Maryland: - The Board approved the payment of the following items from the General Construction Loan of 1947-Deferred Maintenance and Improvements:--

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College Park:--

Major Radiant Heat & Manufacturing Co.	\$975.00
Baltimore Electrical Blue Print Co.	27.87
Pritchett & Robbins	2,283.26
H. Earl Gannon	8.51
H. Earl Gannon	8.26
Hosier's Electrical Repair & Supply Shop	108.37
William Dunbar Co.	2,101.00
Hubert R. White Hardware Co.	14.00
Wood Richardson Co.	675.00
	<u>\$6,201.27</u>

Princess Anne:--

J. Roland Dashiell	\$11,927.51
Pritchett & Robbins	2,670.33
Somerset Painters & Decorators	2,335.00
	<u>\$16,932.84.</u>

Joseph O'Connell
Secretary.